ATTENTION EMPLOYEES

Employee Benefits Plan Annual Enrollment

To: All Benefit Eligible Employees of Burke County Schools

From: Kim Rudisill, Human Resources

Dear Employees,

Due to COVID-19 and the Executive Order, Burke County Schools are closed through May 15th. However, our annual benefits enrollment will continue uninterrupted in a modified format. Your Pierce Group Benefits counselor is available to assist you. Please note, **it is your responsibility to complete the benefits enrollment and confirm your elections for next plan year**. The enrollment period is from **March 2, 2020 to June 11, 2020.** Please follow the instructions below to complete your annual enrollment for the plan year beginning September 1, 2020.

The benefits briefing video can be accessed **HERE**. Please view this prior to making your elections. Your benefits booklet can be found here **HERE**.

The vision plan is transitioning from Envolve to Superior Vision. **For your vision coverage to continue, you must complete your enrollment online before the end of the annual enrollment otherwise your vision coverage will terminate September 30, 2020.** Both new and existing participants will be required to re-enroll if you wish to continue your Flexible Spending Accounts (Medical Reimbursement and/or Dependent Care Reimbursement). If you do not re-enroll in either of these benefits your coverage will **terminate effective August 30, 2020**. All other benefits will continue as currently enrolled.

Please remember that you can self-enroll in any of the benefits that we make available at **HERE**. By following the benefits booklet link above, self-enroll instructions can be found on pages 4-6. Additionally, Pierce Group Benefits counselors are happy to assist you in selecting your annual benefits through a virtual enrollment experience**. Please refer to the list below to schedule your individual appointment with the Benefits Counselor assigned to your location. If you have any questions concerning the enrollment, please refer to the Benefits Counselor assigned to your location below for assistance.**

BENEFITS WEBSITE

www.PierceGroupBenefits.com/BurkeCountySchools

DOWNLOAD THE PIERCE GROUP BENEFITS APP

You can download our app directly from:

Download on the App Store | Download from Google Play

Search for: **myPGB**

BENEFIT COUNSELOR CONTACT LIST

Andrew Fleming – afleming@piercegroupbenefits.com / (828) 334-6412
1. Central Office
2. Mull Elementary
3. Patton High

Billy Mulwee – bmulwee@piercegroupbenefits.com / (828) 448-0044
1. Glen Alpine Elementary
2. Table Rock Middle
3. WA Young Elementary

Bryan Elliott – belliott@piercegroupbenefits.com / (828) 238-2453
1. Drexel Elementary
2. Freedom High
3. Maintenance & Transportation
4. Walter Johnson Middle

Chris Lowe – clowe@piercegroupbenefits.com / (704) 806-4597
1. Burke Middle College & STEAM Academy
2. Forest Hill Elementary
3. Hillcrest Elementary
4. Mountain View Elementary

Jason McWilliams – jmcwilliams@piercegroupbenefits.com / (704) 953-6362
1. Draughn High
2. Hallyburton Elementary
3. Heritage Middle
4. Icard Elementary

Jay Tilley – jtilley@piercegroupbenefits.com / (336) 682-2890
1. East Burke High
2. Hildebran Elementary
3. Ray Childers Elementary

Kenny Elkins – kelkins@piercegroupbenefits.com / (828) 712-1636
1. Liberty Middle
2. North Liberty
3. Oak Hill Elementary
4. Salem Elementary

Mike Laing – mlaing@piercegroupbenefits.com / (704) 699-1767
1. East Burke Middle
2. George Hildebrand Elementary
3. Technology
4. Valdese Elementary